



DEPARTMENT OF THE ARMY  
U.S. Army Corps of Engineers  
WASHINGTON, D.C. 20314-1000

REPLY TO  
ATTENTION OF:

CERM-P (415-11a)


14 APR 1998

MEMORANDUM FOR Commanders, Major Subordinate Commands

SUBJECT: Post Construction Supervision and Administration (S&A) Activities

1. The purpose of this memorandum is to re-emphasize the importance of post construction activities. The customer's last impression of the Corps is during this phase of the project delivery process. The recent S&A study by District Engineers concluded that the top five customers concerns were post construction support, timely completion, funds management, construction turnover, and engineering design quality. It is important that we dedicate adequate resources to do the final phase of the project right.
2. The Directorate of Military Programs recently completed a warranty PAT that identified confusion over where to charge warranty enforcement activities. These and other post construction activities are appropriately chargeable to S&A in accordance with table 2-2 of ER 415-1-16, Construction Fiscal Management. The data collected by the District Engineers S&A study shows that warranty enforcement and other post construction activities cost an average of 12.2 percent of the total S&A cost for military and 14.5 percent for civil works.
3. The transfer and preparation of the DD 1354 is another post construction activity that needs to be improved. The HQUSACE Design Construction Evaluation (DCE) team normally finds problems in this area. The DD 1354s are not timely and do not always identify all cost (S&A, P&D, EDC, as-built drawings, etc.). The final DD 1354 at financial completion is prepared. Some districts just hand annotate the initial DD 1354 and send it to the customer. The final DD 1354 must be updated and reprinted before it is sent to the customer. This is the final accounting of how we spent his money and should represent the professional organization we are. Standardized software like Resident Management System (RMS) is available and should minimize this effort.

FOR THE COMMANDER:

  
STEPHEN COAKLEY  
Deputy Chief of Staff,  
Resource Management

CF:  
District Commanders  
CEMP-ZA  
CEMP-M  
CEMP-E  
CEMP-R